



Toll Free (800) 611-2502
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 info@viplimousineinc.com

Pick-up Date: 06/17/2017 - Sat
Pick-up Time: 12:00 PM
Drop-off Time: 04:00 PM
Reservation# 12100 Wedding

Bill To:
 John Smith

Primary Passenger:
 John Smith
 (773) 773-7734

Booked On: 05/18/2015 04:21 PM
 Arr. By: Not Specified
 PO/Client #: N/A

# of Pax	Vehicle Type	Car(s)	Driver(s)
16	Stretch Suv (H2 24PAX)	Stretch Hu... (H2 Jet)	David (224) 659-1685

Passenger & Routing Information
Passenger: John Smith Phone: (773) 773-7734
PU: -- : Chicago Marriott Naperville, 1801 N Naper Blvd, Naperville, IL
ST: -- : Extended Stay America Chicago - Hillside, 4575 Frontage Rd, Hillside, IL
DO: -- : Chicago Marriott Schaumburg, 50 N Martingale Rd, Schaumburg, IL

Pmt Type	Status
Cash	Unpaid

Charges & Fees	
Per Hour 4 x 250.00	1000.00
Std Grat 20.00%	200.00
Total Due (USD):	1200.00
Payments/Deposits (USD):	200.00
Total Outstanding (USD):	1000.00

Notes/Comments
Trip Notes: Full Wedding Package.
Special Requests:

Reservation Agreement
<p>This is a legally binding contract between the company, VIP Limousine, Inc. and the individual listed on the contract. The contract and card holder is responsible for themselves as well as guests. VIP Limousine, Inc. does not tolerate any underage drinking, possession of illegal weapons, possession of illegal drugs, and horse play or physical altercations. The driver can terminate the run at their discretion if any of these policies or terms are not followed or if at any point the driver him/herself feels threatened, physically or verbally assaulted or disrespected. Unruly persons will be dropped off at the sole discretion of the driver without refund.</p> <p>If any damage should occur in regards to the interior or exterior of our vehicle during the run, the cardholder authorizes VIP Limousine, Inc. to debit the amount from the credit card they provide on the contract.</p> <p>AT THE CHAUFFEUR'S DISCRETION, THE PURCHASER AGREES TO BE FULLY LIABLE FOR ALL CHARGES THAT MAY OCCUR</p> <p>Damage may include but is not limited to:</p> <p>1. Sanitation Fee (vomit, excessive spills, slop, etc.) - \$300 minimum</p>

2. NO Smoking in any of our vehicles- \$300 per incident NO EXCEPTIONS.
3. Broken Glasses - \$20
4. Missing (stolen) Glasses - \$60
5. \$2000.00 - Opening a Car Door into another Vehicle or Stationary Object (DO NOT open the doors, chauffeur will always open for you).
6. Damage to AV Equipment - \$500 Minimum Fee
7. Damage to upholstery or seats (burns, rips, gum, etc.) - \$500 minimum
8. It is Illegal to stand through the sunroof or throw anything out thru sunroof and windows. If a passenger opens an emergency hatch/or exit in any case other than an emergency, the cardholder will be charged a fee of \$500.
9. Tolls and parking fees are not included in the rental rate. (with the exception of weddings, cotillions and proms. Tolls are included.)
10. Overtime pay will apply after the first 10 minutes of reservation time.
11. No eating inside of the vehicles.
12. Alcohol provided as a courtesy during special events and charters may not leave the vehicle at any point. If alcohol is taken from the vehicle, the card on file will be charged for the cost of the alcohol.
13. No shoes on limousine or party bus seats or standing on any vehicle seats.

Our chauffeurs reserve the right, at any point during the run, to terminate the run if noncompliance of any of our terms occurs. All deposits are NON refundable. In addition, if the contract is not canceled within the time allotted by VIP Limousine, Inc., the contract holder is still responsible for the entire amount contracted. For a wedding, cotillion or Prom, a contract must be canceled 31 days before the run. For any Charter, the contract must be canceled 14 days before the run. For any pickup and drop-off or other fun, the contract must be canceled 7 days before the run. Any cancellation beyond the allowed time for cancellation of the trip is non-refundable and will result in full charge of credit or debit card on file for the original reservation amount.

The company is not liable in the event of mechanical breakdown before or while on charter or trip, and the company reserves the right to change the type of vehicle. We are not responsible for delays. Some of these may be but are not limited to delays caused by weather conditions or road conditions (ie. not salted, accidents, etc.), flat tires or mechanical breakdowns. If any of our guarantees or contracted terms cannot be met due to conditions outside of our control, including weather, accidents, storms, and any other acts of God, including, but not limited to traffic congestion, road closures, accidents, flight delays, weather delays, road closures, vehicle problems or mechanical problems, etc., we will use our best efforts to notify the customer of these conditions and resulting delays or changes.

We are not responsible for articles left in the limousine or lost or stolen articles.

Balances must be paid to the driver on the run date before the beginning of the run. For weddings, cotillions or proms, the balance is due IN CASH. Otherwise, there is a 5% processing fee if the customer decides to pay the balance with a credit card. We only accept personal checks if we receive the check 2 weeks before the run date. If the balance is not paid at the beginning of the run, the contract holder is nonetheless responsible for the entire price for the contracted run. The driver has the right to terminate the run without refund (if there is balance indiscretion on the part of the client(s)). If the client has not appeared within 45 minutes or attempted to contact our company for any charter 45 minutes after the contract time, this is considered a no show, and the contract holder is still responsible for the entire price of the trip. For a point to point trip, if no contact attempt is made on the part of the client and the client has not appeared within 15 minutes, this is considered a no show, and the card holder is still responsible for the entire price of the trip. VIP Limousine, Inc. cannot guarantee the availability of overtime.

This contract will remain on file and be binding for all future services provided by VIP Limousine, Inc. to the undersigned. A 20% - 40% NON-REFUNDABLE deposit must be made at the time of booking to a valid credit card. Declined credit cards or chargebacks will incur a \$50.00 fee plus all charges due for the reservation plus attorney and court fees (if any). The limousine is under 24/7 monitoring (DVR recorder) which can be used as evidence later if renter or guests will damage anything in the limousine or at any point verbally or physically assault any other passenger or the chauffeur. All entertainment including CD's and DVD's are to be provided by the client. As indicated in the contract, any extra passengers traveling in the vehicle are subject to extra charge. All damages are assessed at the sole discretion of the driver. Vehicles cannot be loaded beyond seating capacity.

If, for any reasons, I am not fully satisfied with the services I receive, I have 10 hours after the completion of the job to file a complaint in writing. If VIP Limousine, Inc. does not receive my written complaint in the above stated time frame, I agree that there is no valid complaint and I am fully satisfied with the services I received and will not file any complaint against VIP Limousine, Inc. with any official bureaus. Filing a written complaint insures both parties, that it is fully understood what the problem was. The purchaser will be contacted within a week of the complaint to settle the matter. Only the contracted individual may contact VIP Limousine, Inc. with a complaint. I understand that this is a separate case from the main contract and therefore have no dispute in general against VIP Limousine, Inc. and the payment I authorized. The card holder must pay entire contract price if the contract is breached in any manner outlined above. If card holder does not submit a written cancellation within 24 hours of receiving this contract, the card holder is then bound by these terms. The deposit is still not refundable in any case.

Signature: _____

Date: _____